

# Request for a Cost Analysis of a Benefit Level Change In the Statewide Volunteer Firefighter Retirement Plan



The process for increasing benefit levels in the Statewide Volunteer Firefighter Retirement Plan (SVFRP) is initiated by a request for a cost analysis of the prospective retirement change using this form. Once completed, the form must be signed by representatives of the entity or entities sponsoring the fire department, and returned to the Public Employees Retirement Association (PERA) using the address or fax number listed at the bottom of this form. Please note: benefit levels can only be increased, not decreased.

## PART A – INFORMATION REQUEST

Name of Fire Department:

Existing benefit level per year of service:

*We would like PERA to provide a cost analysis of increasing the benefit level to the following level(s):  
(Benefits must be in \$100 increments with a \$500 minimum benefit level)*

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

## PART B – SIGNATURE OF THE ENTITY SPONSORING THE FIRE DEPARTMENT

The entity listed below requests that PERA provide a cost analysis of retirement coverage in the Statewide Volunteer Firefighter Retirement Plan for our volunteer firefighters.

Name of Sponsoring Entity (municipality, nonprofit corp.)

Name of Chief Administrative Officer

Signature of Chief Administrative Officer

Date

Email Address

Phone Number

Mail Address

City, State, Zip

## PART C – SIGNATURE OF OTHER ENTITIES SPONSORING THE FIRE DEPARTMENT

*If more than one entity sponsors the fire department, the chief administrative officer of each association entity must execute the request for a cost analysis by signing below.*

Name of Sponsoring Entity (municipality, nonprofit corp.)

Name of Chief Administrative Officer

Signature of Chief Administrative Officer

Date

Email Address

Phone Number

Mail Address

City, State, Zip

Updated January 2018 sn

Please Return to: PERA, 60 Empire Drive Suite 200, St. Paul, MN 55103 or fax to 651-296-8392