Understanding ERIS

PERA prohibits recording and distribution of this presentation.

Today's Program

- Welcome to PERA
- What is ERIS?
- Creating Accounts
- Exploring the ERIS Menu
- Enroll & Update

Welcome to PERA

PERA is a Pension

a retirement plan paid into while working that provides future monthly lifetime income

Who is Eligible?

Eligibility

1) Minnesota public employees
2) Whose monthly pay from a single employer exceeds the salary threshold ($425)
    - $425.00 = **ineligible**
    - $425.01 = **eligible**

PERA

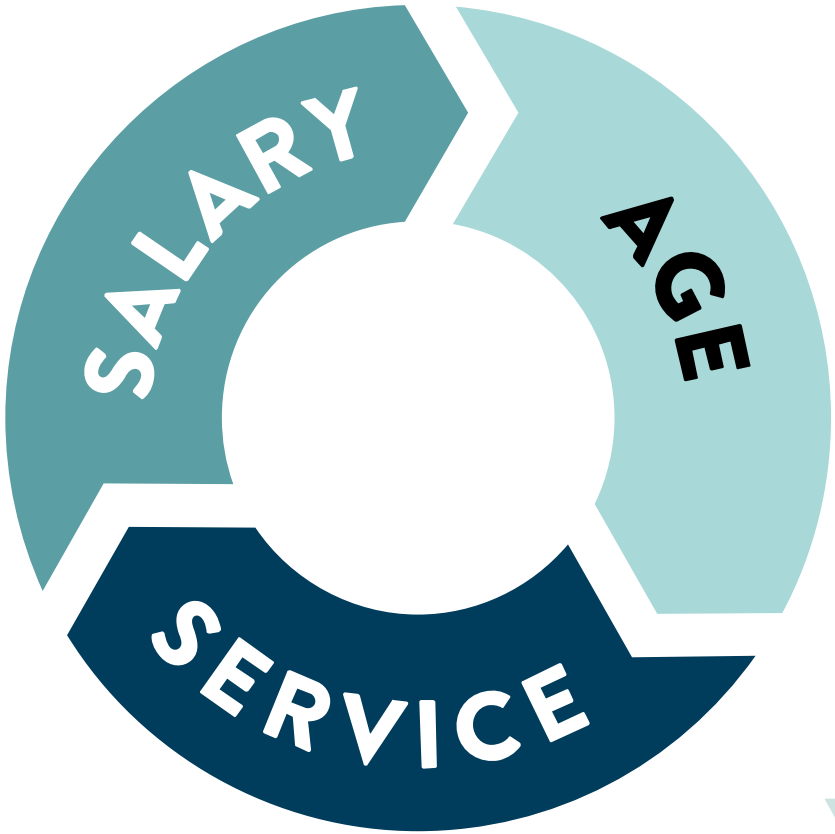
Paycheck Deductions

	Employee Contributions	Employer Contributions
Coordinated Plan	6.50%	7.50%
Police & Fire Plan	11.80%	17.70%
Correctional Plan	5.83%	8.75%

Pension Formula

Calculated on Three Factors

- Average Monthly Salary
- Years of Service
- Age



What is ERIS?

What is ERIS?

A secure, web-based platform where employers can:

- **Enroll** and **update** members' employment or personal data
- **Send salary** and **contribution data** for each pay period
- Complete **reports** to collect or validate member data

ERIS

User Roles

- Administrator
- Representative
- Contracted Payroll Provider

ERIS users are responsible for keeping their user names and passwords confidential

ERIS System Administrator

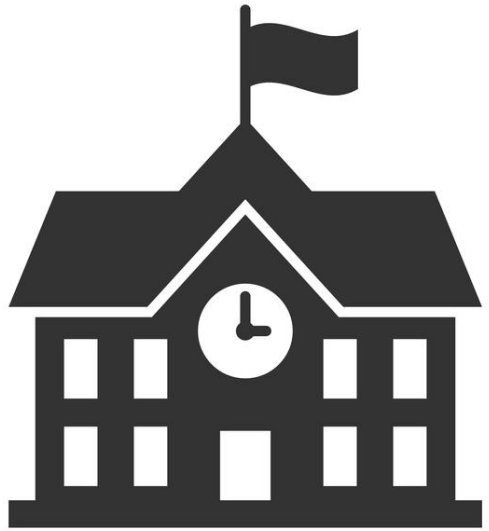
- Two accounts allowed per agency
- Access to all features and reports
- Can create and set security level for ERIS Representative accounts

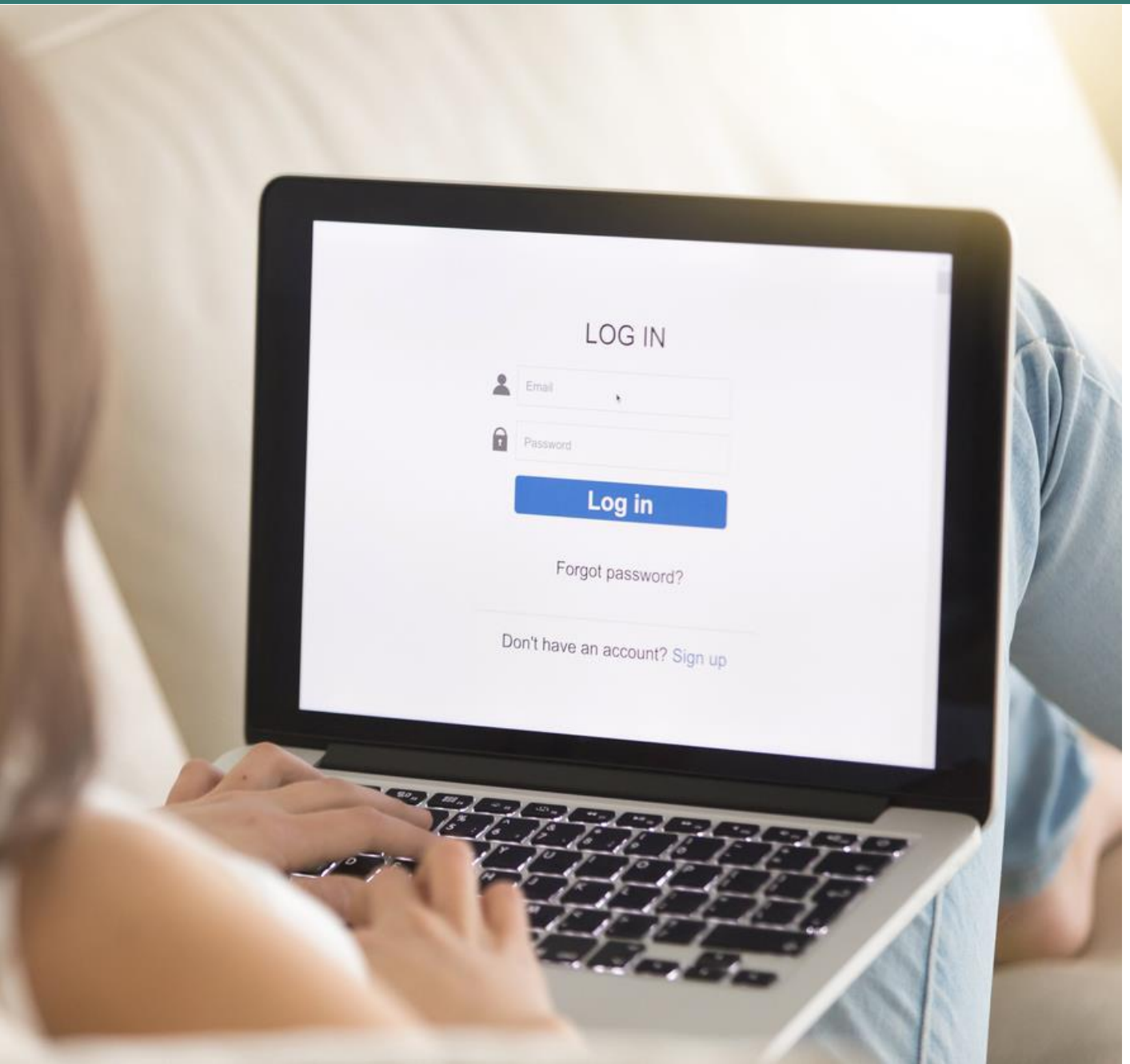
ERIS Representative

- Unlimited number of representative accounts per agency
- Account access based on security settings established by Administrator

Contracted Payroll Provider

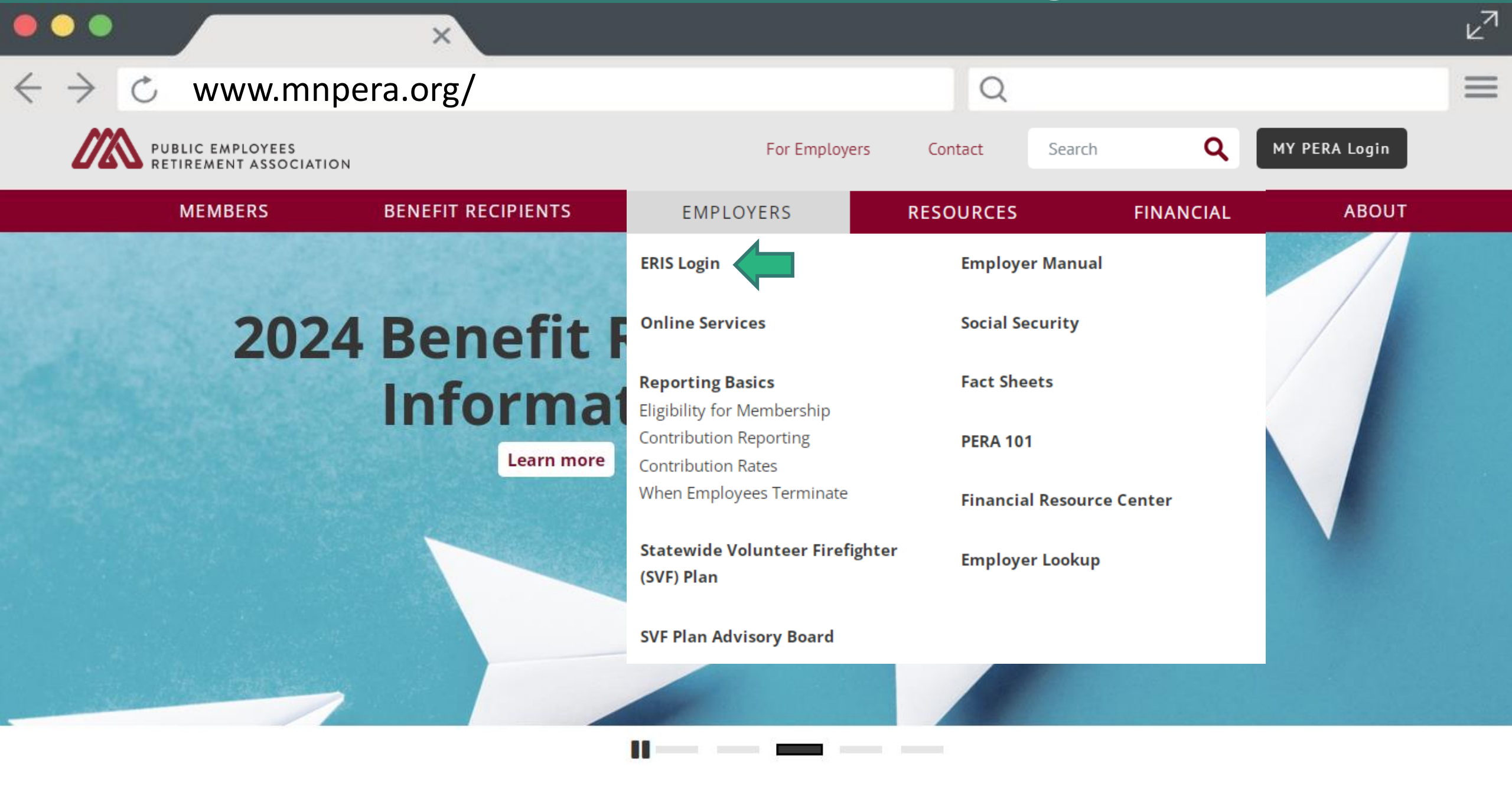
- One account per person—even if working for several entities
- Initial access is limited; will need to request access rights from the governmental unit to use all modules





Creating Accounts

ERIS Sign-on Process



PERA

ERIS Sign-on Process

Help

Public Employees Retirement Association of MN

ERIS - Employer Reporting & Information System

The Employer Reporting and Information System provides local governmental agencies in Minnesota with a secure, effective way to fulfill the reporting requirements of the Public Employees Retirement Association. To access ERIS you must be an authorized user.

Enter your User ID and Password below, then click "Log In."

User Name

Password

Trouble Logging In?

Log In

Forgot your password?

If you are a new System Administrator and have not registered for online access, please click on "Request Access".

Request Access

If you are not a System Administrator, you need to request access from your authorized system administrator.

PERA

ERIS Sign-on Process

Help

Public Employees Retirement Association of MN

ERIS - Employer Reporting & Information System

Register For ERIS Access - Pre-Qualifying Step

The Employer Reporting and Information System (ERIS) is available to payroll and personnel officers responsible for reporting employment and contribution information to the Public Employees Retirement Association of Minnesota. To use ERIS, an employer needs to register **one** employee as the **System Administrator** for the agency.

To request access on behalf of your employer, you must complete the on-line registration process. To begin, fill in the information requested below and click OK. If the system determines that access can be given, you will be presented with the on-line registration form for completion.

Employer Unit 999999

First Name JOHN

Last Name DOE

Submit Cancel

ERIS Sign-on Process

Request Access to ERIS

User Information

Employer PERA Unit Number 999999 - UNKNOWN EMPLOYER

Last Name DOE

First Name JOHN

M.I.

Job Title:

Are you employed by this employer or contracted for payroll support?

- (•) Employee
- ( ) Contracted Payroll Support

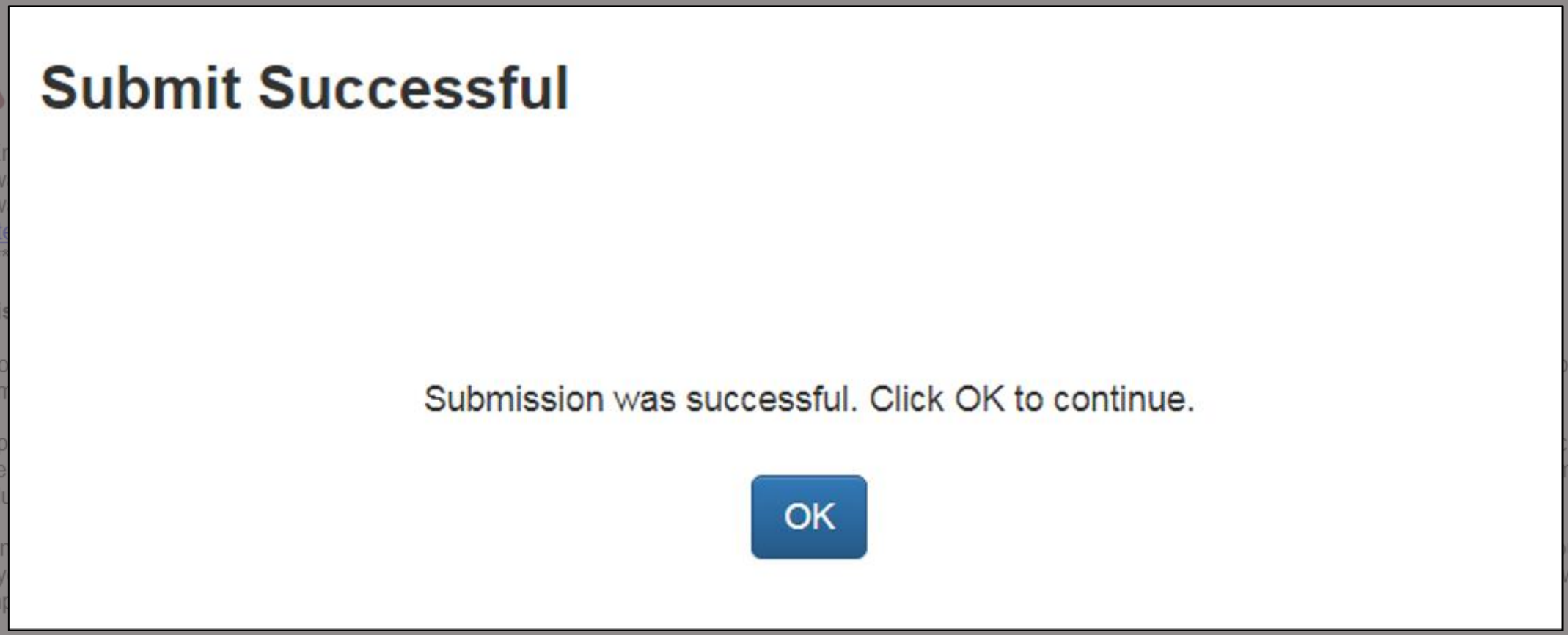
Department / **Contractor Company Name**

Contact Information

Your address will be automatically formatted. You only need to enter the following:

- In Address 1, please enter only your street number and street name

Confirmation and Registration Packet



*****TEST Er
This Email w
This Email w
Tester@teste
****

Note: This is

Thank you fo
to our systen

PERA's Emp
employees e
features inclu

You will soon
authority in y
email, a temp

If you have questions or received this email in error, please call PERA's Employer Response Line at 651-296-3636 or 1-888-892-7372 and select option 4.

Sincerely,

Employer Services
Public Employees Retirement Association

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

ERIS Home Page

Employer ID: 999999 OPE COUNTY

Welcome, "DOE5692". Your password will expire on "08/09/2024".

Broadcast Message

Electronic Funds Transfer for New Users

To simplify the process for new EFT users, we have created User IDs and Passwords for employers not already registered.
If you want to start making your PERA payment electronically, access our EFT site and use the following entry keys:

- As the 'Employer ID' input your agency's six-digit PERA ID (without the dash, such as 123400)
- As the EFT 'Password' input the five-digit zip code of your entity's mailing address

Once in the EFT system, you can change your password if you wish. If you have trouble logging in with these instructions, call PERA at 651-296-3636 or 1-888-892-7372 (option 2).

Your User ID and Password have been validated. As an authorized user you may use this system to maintain information on employees of your agency that are members of the Minnesota Public Employees Retirement Association (PERA). By using this tool, you are certifying that the information you transmit is accurate. Certain member information accessible through ERIS is private and shall not be disclosed to any person or agency other than as provided in the Data Privacy laws of this state. For a complete list of terms and conditions for ERIS use, click here.

For the ERIS Glossary, click here.

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Employer Contact Information

Employer ID: 999999 OPE COUNTY

To find a specific contact person, enter a full or partial name and select 'Search'; or select the person from the list below of all current contacts, active ERIS users, and former ERIS users. Alternatively, you can use 'Contact Role' (and ERIS Account Status if authorized) to find all persons having the role you select.

Last Name

First Name

Contact Role All

ERIS Account Status

Search

Reset

Add New Contact

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Contact Information

Last Name	SMITH
First Name	MARY
M.I.	
Name Suffix	
Job Title	Accounting Officer
Email Address	Mary.Smith@ope.mn.us
Department	Payroll

Roles

Available Roles		Selected Roles
Accounting Manager Contracted Payroll Data Processing/IS EFT Payments Fire Chief Fire Disability Contact	> <	Payroll Contact

Phone	(651) 999-9999	Extension	
Fax			
Street 1	60 Empire Dr		
Street 2	Suite 200		
City	MINNEAPOLIS		
State	MN		
Zip	55103		

Add ERIS Access

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

ERIS Access Information

ERIS Account Role Representative

ERIS User Name SMITH01

ERIS Account Status Active

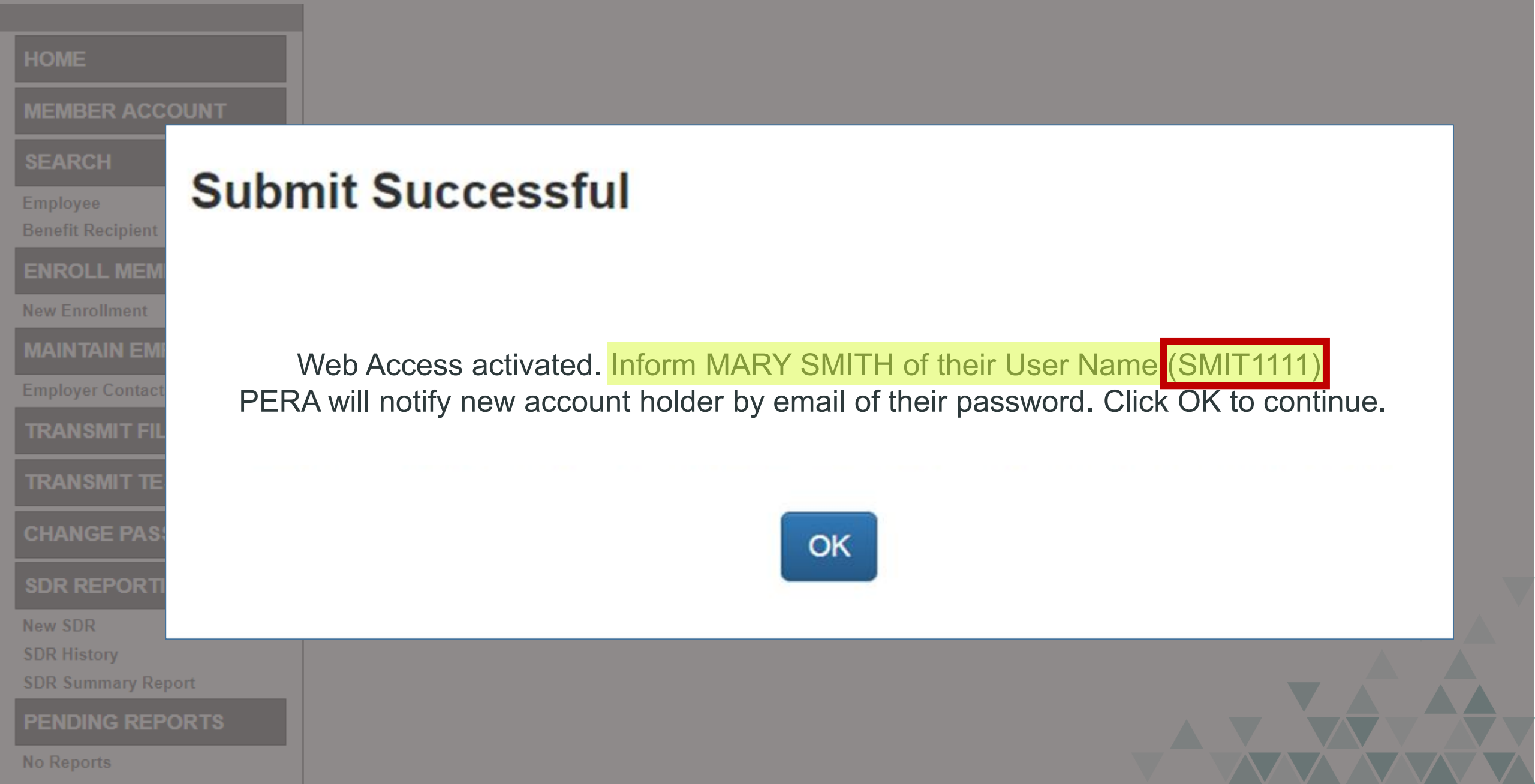
Mother's Maiden Name COOKING

Password Expiration Date 08/09/2024

Security Rights

Screen Name	Security Level
Enroll Member	No Rights
Maintain Contact	Read Only
Transmit File	Modify Rights
Member Account	Modify Rights
Member Employment	Modify Rights
SDR History	Modify Rights
New SDR	Modify Rights
Exclusion Report	No Rights
Contracted Service Contacts	Read Only
Payroll Calendar Search	Read Only
Update Enrollment	Modify Rights
Pending Reports	Modify Rights

Submit Cancel


HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEM
New Enrollment
MAINTAIN EMI
Employer Contact
TRANSMIT FIL
TRANSMIT TE
CHANGE PAS
SDR REPORTI
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports
Submit Successful
Web Access activated. Inform MARY SMITH of their User Name (SMIT1111)
PERA will notify new account holder by email of their password. Click OK to continue.
OK

Exploring ERIS

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Change Your Password

Please enter your old (current) password, **once**, and your new password, **twice**.
Your new password must be 8 to 30 characters long and include at least 1 Upper Case Alpha and 1 Number (i.e. "Passw9rd").
Passwords will be case sensitive ("Passw0rd" is different from "PASSW0RD")
Passwords will expire in six months and you will have to create a new one here.
For your security, we prevent you from reusing passwords.

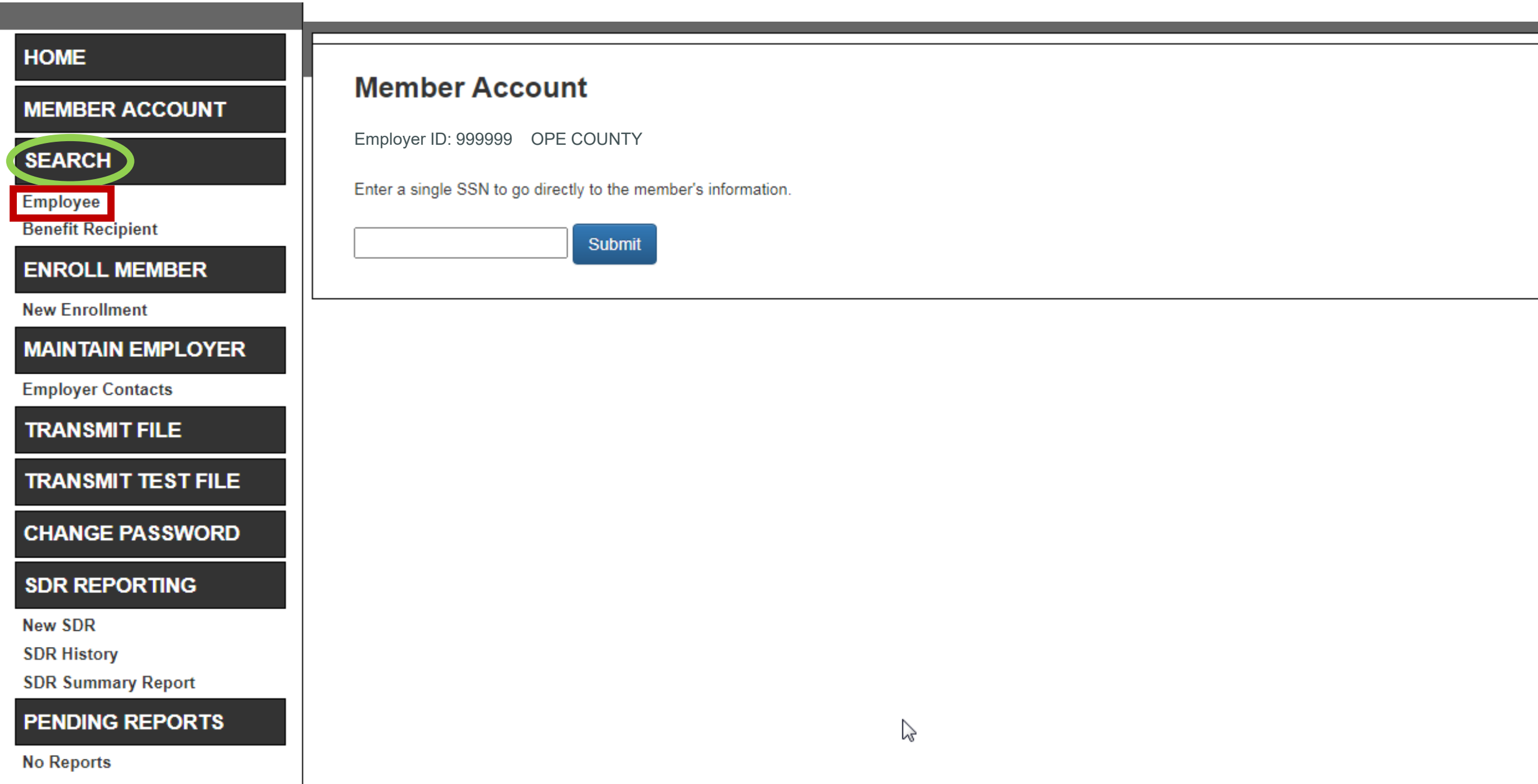
Old Password

New Password

Confirm Password

Submit Cancel

Member Account



HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Individual Benefit Recipient Search

Employer ID: 999999 OPE COUNTY

Enter a SSN to search the entire PERA system to determine if the specified individual is receiving a monthly disability or retirement benefit.

SSN

Search

Reset

Maintain Employer

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Employer Contact Information

Employer ID: 999999 OPE COUNTY

To find a specific contact person, enter a full or partial name and select 'Search'; or select the person from the list below of all current contacts, active ERIS users, and former ERIS users. Alternatively, you can use 'Contact Role' (and ERIS Account Status if authorized) to find all persons having the role you select.

Last Name

First Name

Search

Reset

Contact Role: All

ERIS Account Status

Add New Contact

- All
- Active Representatives
- Inactive Representatives
- All Representatives
- EFT Payments
- Fire Chief
- Accounting Manager
- Police Disability Contact
- Fire Disability Contact
- SVF Representative

Maintain Employer

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Employer Contact Information

Employer ID: 999999 OPE COUNTY

To find a specific contact person, enter a full or partial name and select 'Search'; or select the person from the list below of all current contacts, active ERIS users, and former ERIS users. Alternatively, you can use 'Contact Role' (and ERIS Account Status if authorized) to find all persons having the role you select.

Last Name: Smith

First Name: Mary

Search

Reset

Contact Role: All

ERIS Account Status:

Showing 1 to 1 of 1 results Show: 20 results per page

Results Page: 1 of 1 Back | Next

Last Name	First Name	MI	ERIS Account Role	ERIS Account Status
SMITH	MARY	G	Representative	Active

Results Page: 1 of 1 Back | Next

Maintain Employer

- HOME
- MEMBER ACCOUNT
- SEARCH
  - Employee
  - Benefit Recipient
- ENROLL MEMBER
  - New Enrollment
- MAINTAIN EMPLOYER
  - Employer Contacts
- TRANSMIT FILE
- TRANSMIT TEST FILE
- CHANGE PASSWORD
- SDR REPORTING
  - New SDR
  - SDR History
  - SDR Summary Report
- PENDING REPORTS
  - No Reports

Contact Information

Last Name	SMITH
First Name	MARY
M.I.	
Name Suffix	
Job Title	Accounting Officer
Email Address	Mary.Smith@ope.mn.us
Department	Payroll

Roles

Available Roles		Selected Roles
Accounting Manager Contracted Payroll Data Processing/IS EFT Payments Fire Chief Fire Disability Contact	> <	Payroll Contact

Phone	(651) 999-9999	Extension	
Fax			
Street 1	60 Empire Dr		
Street 2	Suite 200		
City	MINNEAPOLIS		
State	MN		
Zip	55103		

Maintain Employer

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

ERIS Access Information

ERIS Account Role Representative
ERIS User Name SMIT1111
ERIS Account Status Active
Mother's Maiden Name COOKING
Password Expiration Date 08/09/2024

Security Rights

Screen Name	Security Level
Enroll Member	Modify Rights
Maintain Contact	No Rights / Modify Rights
Transmit File	Modify Rights
Member Account	Modify Rights
Member Employment	Modify Rights
SDR History	Modify Rights
New SDR	Modify Rights
Exclusion Report	No Rights
Contracted Service Contacts	Read Only
Payroll Calendar Search	Read Only
Update Enrollment	Modify Rights
Pending Reports	Modify Rights

Submit Cancel

Transmit File

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Transmit File

Employer ID: 999999 OPE COUNTY

Select the file you wish to submit to PERA or Transmit Test File or Annual Leave Transmit

Type of File:
- (•) SDR or Demographic File - File must contain suffix .sdr in approved File Format
- ( ) Exclusion Reporting File - File must meet Format Requirements
- ( ) Secure Document Upload - Use to submit private data. Not for transmitting reports.

Choose File No file chosen

Submit

Note to Mac Users: Please use Safari or Firefox web browsers when sending files on this page. You will need to log out and log in with the recommended browsers.

Transmit Test File

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Transmit Test File

Employer ID: 999999 OPE COUNTY

Select the Test file you wish to submit to PERA. This file will not be processed in PERA's production environment. Its contents will be evaluated against the format standards and you will be informed of the results.

Type of File :
- (●) SDR or Demographic File - File must contain suffix .sdr in approved File Format
- ( ) Exclusion Reporting File - File must meet Format Requirements
- ( ) Secure Document Upload - Use to submit private data. Not for transmitting reports.

Choose File No file chosen

Submit

Note to Mac Users: Please use Safari or Firefox web browsers when sending files on this page. You will need to log out and log in with the recommended browsers.

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

New SDR

Employer ID: 999999 OPE COUNTY

Use the Fields below to create your Salary Deduction Report

Pay Schedule Bi-Weekly

Payroll Calendar (•) Regular ( ) Supplement

Plan All Plans

Paid Date mm/dd/yyyy

Begin Date mm/dd/yyyy

End Date mm/dd/yyyy

Pay Type Regular

Sort Option Alpha by Plan

Submit Reset

SDR History

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
Missing Enrollments

SDR History Search

Employer ID: 999999 OPE COUNTY

Use the fields below to view a listing of Salary Deduction Reports of your agency that have been saved and/or submitted to PERA.

SDR Status: All

Pay Schedule: -- No Selection --

Paid From Date: mm/dd/yyyy

Paid To Date: mm/dd/yyyy

Search

Reset

SDR Summary

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
Missing Enrollments

SDR Contribution Summary Report

Employer ID: 999999 OPE COUNTY

Use the fields below to view and print a listing of the Salary Deduction Report (SDR) Contributions by plans that have been received by PERA.

Select SDR Paid Date or SDR Received Date range to generate the appropriate SDR Summary information.

The From & To Date range must not exceed 24 months.

Paid From Date mm/dd/yyyy

Paid To Date mm/dd/yyyy

Received From Date mm/dd/yyyy

Received To Date mm/dd/yyyy

Search

Reset

Pending Reports

MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
Missing Enrollments
ANNUAL LEAVE REPORT
Enter Report Data
Transmit Data File

Missing Enrollments

Employer ID: 999999 OPE COUNTY

We need additional information to complete the enrollment of the employee(s) named below.

We are receiving payroll contributions from your agency on behalf of the employee(s); however, we are missing personal or employment data that are critical for PERA processing. The missing data includes all or some of the following elements: the person's date of birth, mailing address, date of hire or rehire, date of PERA eligibility, position class and exclusion information. Click on "Update Enrollment" and complete the fields and click on Submit to complete the enrollment.

We appreciate your prompt attention to this request and any future steps you can take to provide complete enrollment data before or with the first submission of a member's contribution.

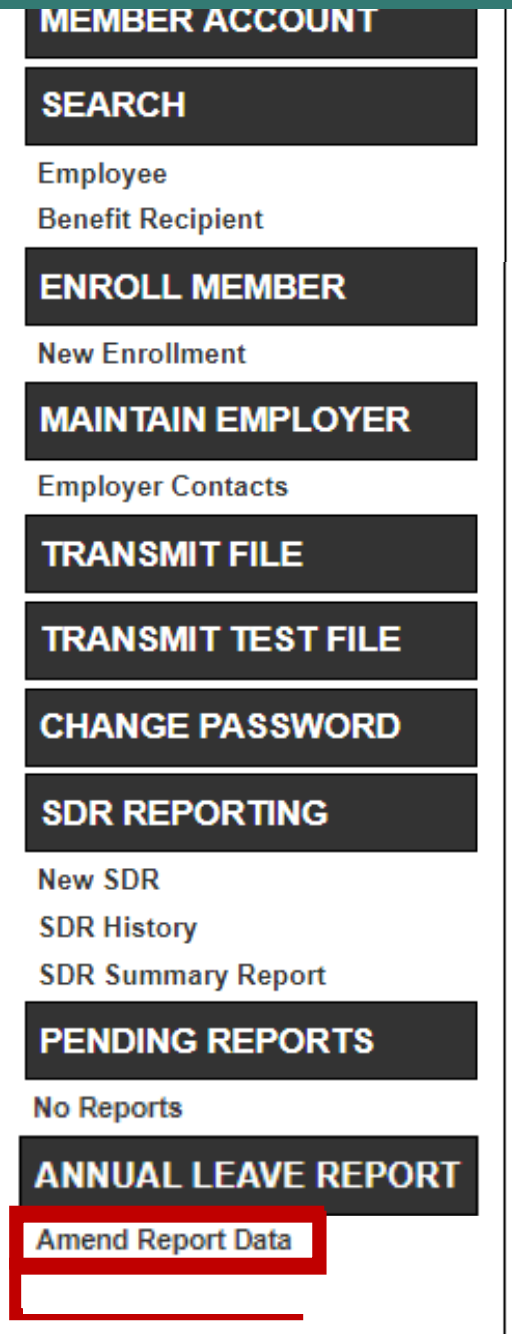
Showing 1 to 2 of 2 results Show: 20 results per page

Results Page: 1 of 1 **Back** | **Next**

	Name of Employee	SSN (Last 4)	PERA ID	Plan	Coverage Date
Update Enrollment	CLARK, BOB	XXX-XX-1134	1122441	Coordinated	01/14/2024
Update Enrollment	SMALLS, LINDA	XXX-XX-1289	1002097	Coordinated	01/14/2024

Results Page: 1 of 1 **Back** | **Next**

Annual Leave Report



Annual Leave Transmit

Employer ID: 999999 OPE COUNTY

Select the file you wish to upload. Once uploaded, this report will be processed by PERA.

Choose File No file chosen

Upload

Note to Mac Users: Please use Safari or Firefox web browsers when sending files on this page. You will need to log out and log in with the rec

Enroll and Update

New Enrollment

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

ERIS Home Page

Employer ID: 999999 OPE COUNTY

Welcome, "DOE5692". Your password will expire on "08/09/2024".

Broadcast Message

Electronic Funds Transfer for New Users

To simplify the process for new EFT users, we have created User IDs and Passwords for employers not already registered.
If you want to start making your PERA payment electronically, access our EFT site and use the following entry keys:

- As the 'Employer ID' input your agency's six-digit PERA ID (without the dash, such as 123400)
- As the EFT 'Password' input the five-digit zip code of your entity's mailing address

Once in the EFT system, you can change your password if you wish. If you have trouble logging in with these instructions, call PERA at 651-296-3636 or 1-888-892-7372 (option 2).

Your User ID and Password have been validated. As an authorized user you may use this system to maintain information on employees of your agency that are members of the Minnesota Public Employees Retirement Association (PERA). By using this tool, you are certifying that the information you transmit is accurate. Certain member information accessible through ERIS is private and shall not be disclosed to any person or agency other than as provided in the Data Privacy laws of this state. For a complete list of terms and conditions for ERIS use, click here.

For the ERIS Glossary, click here.

New Employee Enrollment

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Enrollment Request

Employer ID: 999999 OPE COUNTY

Please enter the following information to confirm your request.

Plan Name Coordinated ▼

- Coordinated
- Correctional
- DCP Elected Officials
- Exempt
- Police and Fire

SSN

ReEnter SSN

Submit

PERA

Benefit Recipient?

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Individual Benefit Recipient Search

Employer ID: 999999 OPE COUNTY

Enter a SSN to search the entire PERA system to determine if the specified individual is receiving a monthly disability or retirement benefit.

SSN 123-45-6789

Search

Reset

Not a PERA Benefit Recipient. Enroll in PERA if eligibility requirements are met.

New Employee Enrollment

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Enrollment Request

Employer ID: 999999 OPE COUNTY

Please enter the following information to confirm your request.

Plan Name Coordinated ▼

- Coordinated
- Correctional
- DCP Elected Officials
- Exempt
- Police and Fire

SSN

ReEnter SSN

Submit

New Employee Enrollment

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

New Enrollment Information

Employer ID: 999999 OPE COUNTY

SSN: xxx-xx-6789
Plan: Coordinated

Personal

LastName
FirstName
M.I.
Name Suffix
Gender
Birth Last Name
Date of Birth mm/dd/yyyy
Street 1
Street 2
City
State
Zip
Zip + 4

New Employee Enrollment

PERA

- HOME
- MEMBER ACCOUNT
- SEARCH
  - Employee
  - Benefit Recipient
- ENROLL MEMBER
  - New Enrollment
- MAINTAIN EMPLOYER
  - Employer Contacts
- TRANSMIT FILE
- TRANSMIT TEST FILE
- CHANGE PASSWORD
- SDR REPORTING
  - New SDR
  - SDR History
  - SDR Summary Report
- PENDING REPORTS
  - No Reports

Employment

Pay Cycle	Semi-Monthly Bi-Weekly Quarterly
Job Title	PROJECT MANAGER
Position Classification	Full-time
HireDate	03/03/2024
Eligibility Date	03/03/2024
PositionTitle	Other
Exclusion Code	-- No Selection --

Submit Cancel

Previously Excluded Employee

PERA

- HOME
- MEMBER ACCOUNT
- SEARCH
  - Employee
  - Benefit Recipient
- ENROLL MEMBER
  - New Enrollment
- MAINTAIN EMPLOYER
  - Employer Contacts
- TRANSMIT FILE
- TRANSMIT TEST FILE
- CHANGE PASSWORD
- SDR REPORTING
  - New SDR
  - SDR History
  - SDR Summary Report
- PENDING REPORTS
  - No Reports

Employment

Pay Cycle: Semi-Monthly, Bi-Weekly, Quarterly

Job Title: CASHIER

Position Classification: Part-time

HireDate: 02/21/2024

Eligibility Date: 04/15/2024

PositionTitle: 101-Temp < 6 Mos

Exclusion Code:

- -- No Selection --
- 001-Full-time Student
- 002-Receiving PERA Disability
- 003-Receiving PERA Annuity
- 004-Foreign Citizen
- 005-Federal Service Exclusion
- 006-Degree or Residency Program
- 007-Student Internship
- 008-Patient and Inmate Personnel
- 009-Independent Contractors
- 010-Federal or State Grant Empl.

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

ERIS Home Page

Employer ID: 999999 OPE COUNTY

Welcome, "DOE5692". Your password will expire on "08/09/2024".

Broadcast Message

Electronic Funds Transfer for New Users

To simplify the process for new EFT users, we have created User IDs and Passwords for employers not already registered.
If you want to start making your PERA payment electronically, access our EFT site and use the following entry keys:

- As the 'Employer ID' input your agency's six-digit PERA ID (without the dash, such as 123400)
- As the EFT 'Password' input the five-digit zip code of your entity's mailing address

Once in the EFT system, you can change your password if you wish. If you have trouble logging in with these instructions, call PERA at 651-296-3636 or 1-888-892-7372 (option 2).

Your User ID and Password have been validated. As an authorized user you may use this system to maintain information on employees of your agency that are members of the Minnesota Public Employees Retirement Association (PERA). By using this tool, you are certifying that the information you transmit is accurate. Certain member information accessible through ERIS is private and shall not be disclosed to any person or agency other than as provided in the Data Privacy laws of this state. For a complete list of terms and conditions for ERIS use, click here.

For the ERIS Glossary, click here.

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Employee Search

Use the fields below to view a listing of current and/or former employees OF YOUR AGENCY UNDER THIS ID who have been reported to PERA

SSN: 123456789

SSN - Last 4:

Last Name:

First Name:

Middle Initial:

Birth Name:

Plan: All

Status: All

Additional Search:

Search | Reset | Print

Showing 1 to 1 of 1 results

Show: 20 results per page

SSN	Name	Plan	Employment Status	Status Date
xxx-xx-6789	JONES, BOB	Coordinated	New	03/03/2024

Results Page: 1 of 1

Back | Next

HOME

MEMBER ACCOUNT

SEARCH

Employee

Benefit Recipient

ENROLL MEMBER

New Enrollment

MAINTAIN EMPLOYER

Employer Contacts

TRANSMIT FILE

TRANSMIT TEST FILE

CHANGE PASSWORD

SDR REPORTING

New SDR

SDR History

SDR Summary Report

PENDING REPORTS

No Reports

Member Account Information

SID 123456 Employer ID: 999999 OPE COUNTY

Last Name	JONES
First Name	BOB
MI	
Title	-- No Selection --
Birth Last Name	
Date Of Birth	03/14/1960
Gender	-- No Selection --

Street 1	123 Robert Rd
Street 2	
City	SAINT PAUL
State	MN
Zip	55103
Zip + 4	

HOME
MEMBER ACCOUNT
SEARCH
Employee
Benefit Recipient
ENROLL MEMBER
New Enrollment
MAINTAIN EMPLOYER
Employer Contacts
TRANSMIT FILE
TRANSMIT TEST FILE
CHANGE PASSWORD
SDR REPORTING
New SDR
SDR History
SDR Summary Report
PENDING REPORTS
No Reports

Employment

Plan	Coordinated
Enrollment Date	03/03/2024
Current Employment Status	New
Current Status Effective Date	03/03/2024
New Status	
New Status Date	
Position Title	
Hire Date	
Eligibility Date	
Position Class	
Exclusion Code	

New Status dropdown options:
- Death
- Indefinite Layoff
- Layoff
- Maternity / Paternity Leave
- Medical Leave
- Military Leave
- Personal Leave
- Terminated
- Workers' Comp

Pay Schedules

Available		Selected
Bi-Weekly	>	Semi-Monthly
Quarterly	<	

Submit Cancel

Recap

- ERIS is a secure, online system for maintaining data on employees and completing PERA reporting duties
- Three types of ERIS users:
  - Administrators
  - Representatives
  - Contracted payroll providers
- Do not share usernames and passwords. **You are responsible** for any actions made under your account

PERA is governed by Minnesota Statutes; especially chapters 11A, 353, 353A, 353D, 353E, 353F, 353G, 356 and 356A.

Changes to PERA's plans, including benefit provisions and contribution rates, are made through the introduction and passage of legislation by the Minnesota Legislature.

Disclaimer

Disclaimer:

Our programs are intended to provide general information; the rights and obligations of PERA members are governed by state and federal laws, rules, and regulations. The Minnesota Legislature or the federal government may change the statutes, rules, and regulations governing PERA at any time. If there is a discrepancy between the law governing PERA and the information contained in this presentation, the statutes and regulations will govern.

Wrap-up and questions

www.mnpera.org
employer.reps@mnpera.org
651.296.3636
1.888.892.7372