PERA

OPEB & LTI TRANSACTION FORM

INSTRUCTIONS: Use this form to contribute funds, transfer assets, or request a withdrawal from Long-Term Investments (LTI) or the Other Post Employment Benefits Trust Fund (OPEB). Transactions will be processed in five or more business days.

1. **Complete in blue or black ink.** If your form is incomplete, your request will be delayed or canceled.
2. **Sign the form in the presence of a notary.** Only forms with original ink signatures will be accepted.
3. **Submit completed form.** Email your form to: acctg.sbi@state.mn.us and pera.accounting@mnpera.org.

PART A: YOUR INFORMATION

POLITICAL SUBDIVISION OR PUBLIC ENTITY NAME	UNIT NO. (6 DIGITS)

EMPLOYER REPRESENTATIVE NAME & TITLE	EMAIL ADDRESS
EMPLOYER REPRESENTATIVE NAME & TITLE	EMAIL ADDRESS

PART B: ACCOUNT OPTIONS

CHOOSE ONE ACCOUNT		DATE OF TRANSFER
◯ Other Post-Employment Benefits (OPEB)	◯ Long-Term Investments (LTI)	

Select one transaction. You can contribute funds, withdraw funds, or transfer funds to LTI or OPEB.

◯ **CONTRIBUTION**

NON-RETIREMENT EQUITY FUND	NON-RETIREMENT BOND FUND	NON-RETIREMENT MONEY MARKET FUND
$	$	$

Wire Address:
State Street Bank and Trust Company
1776 Heritage Drive, JAB3S
N. Quincy, MA 02171

Instructions:
ABA #0110-00028
Reference: for State of Minnesota Account #GP31
Further Credit to DDA #59845743
Attention: Han Bui (617) 662-6613

◯ **WITHDRAWAL**

NAME ON ACCOUNT	FINANCIAL INSTITUTION	INSTITUTION PHONE NUMBER

ROUTING NUMBER	ACCOUNT NUMBER

Choose one account type and enter the amount you want to withdraw.

NON-RETIREMENT EQUITY FUND	NON-RETIREMENT BOND FUND	NON-RETIREMENT MONEY MARKET FUND
$	$	$

CONTINUED ON NEXT PAGE

PART B: ACCOUNT OPTIONS CONTINUED

○ **TRANSFER:** Transfer funds from the account identified below:

NON-RETIREMENT EQUITY FUND	NON-RETIREMENT BOND FUND	NON-RETIREMENT MONEY MARKET FUND	LADDERED FIXED INCOME FUND
$	$	$	$

Transfer funds to the account identified below:

NON-RETIREMENT EQUITY FUND	NON-RETIREMENT BOND FUND	NON-RETIREMENT MONEY MARKET FUND	LADDERED FIXED INCOME FUND
$	$	$	$

PART C : NOTARIZED SIGNATURES

To complete a transaction, two notarized signatures are required. Only authorized signers listed on the OPEB & LTI Contact Form can sign the OPEB & LTI Transaction Form.

I certify that the bank account listed on this form is an authorized account for the plan.

EMPLOYER REPRESENTATIVE SIGNATURE	
PRINTED NAME OF EMPLOYER REPRESENTATIVE	DATE

NOTARY PUBLIC SIGNATURE	
TITLE/RANK	
SIGNED AND ACKNOWLEDGED ON	COMMISSION EXPIRES ON
COUNTY AND STATE SIGNATURE WAS ACKNOWLEDGED	
NOTARY SEAL REQUIRED	

I certify that the bank account listed on this form is an authorized account for the plan.

EMPLOYER REPRESENTATIVE SIGNATURE	
PRINTED NAME OF EMPLOYER REPRESENTATIVE	DATE

NOTARY PUBLIC SIGNATURE	
TITLE/RANK	
SIGNED AND ACKNOWLEDGED ON	COMMISSION EXPIRES ON
COUNTY AND STATE SIGNATURE WAS ACKNOWLEDGED	
NOTARY SEAL REQUIRED	

IMPORTANT INFORMATION

DATA PRIVACY NOTICE: PERA is asking for private data to process your request. You are not legally required to provide private data to PERA and can refuse to provide some or all of the information requested. However, PERA may be unable to process your request without sufficient information. Access to information you provide is limited to PERA staff, the Office of the Legislative Auditor, and the State Board of Investment. Your private data may also be released if required or authorized by state or federal law or by a court order.

DISCLAIMER: This form provides general information for educational purposes and should not be construed as legal or financial advice. The statutes, rules, and regulations governing PERA may change at any time. If there is a discrepancy between the law and this form or any information you receive orally, the law will govern.